



KAZI NAZRUL UNIVERSITY
Office of the Controller of Examinations
Asansol – 713340
West Bengal, India

Ref No: KNU/CE/GD/2023/215

Date: 12-12-2023

To
The Principals / Vice-Principal / Teachers-in-Charge,
of all Colleges affiliated under Kazi Nazrul University
and
The Head of the UG&PG Department,
KNU Campus

Madam/ Sir,

Considering requests from different affiliated colleges and Post Graduate(PG) Department ,KNU campus , You are requested to communicate with the 3rd semester **not enrolled students** who are willing to appear for UG /PG 3rd Semester Examination-23 and also you are requested to collect the Academic Cum Examinations Enrolment fees [**As per notice Ref No: KNU/CE/GD/2023/165 Dated: 27-09-2023**]

Please share student list (**including the students who were unable to complete their enrollment due to technical issue** and willing to appear first time for 3rd Sem Examination-23) with course details (including previous semesters if enrollment not completed) in the following format [in excel only] by (20th Dec--2023) 3:00 p.m to coe.office3@knu.ac and dce@knu.ac.in with a email subject : **College_code_Special Enrolement_3rd Sem-Examination -23**

Fees may be deposited by draft / cheque in favour of Kazi Nazrul University, Asansol

Sl no	Sem	College code	Registration no	Course Name 1	Course Code1	Course Name 2	Course Code2	Course Name 3	Course Code3	Course Name 4	Course Code4
1	3rd	101	****								

The University will make an arrangement for accommodating them in the best interest of the students.

Sd/-
Dy. Controller of Examinations
Kazi Nazrul University

CC:

1. All concerned principals of affiliated Colleges and head of Depts of KNU for necessary action
2. All concerned Officers for necessary action
3. All PG Heads/Coordinators
4. Guard File